**Setting Student Accounts in eLab**

Using your Teacher Account Login, you will arrive at the following landing page:



Select *Registration* from the top menu. Then *Register student research groups.*





There must be a student name entered. Justin Case, Anna Graham, Gail Force, Ray d’Ation, and the like is what is common used as place holders. You may use real names. Then press *Make New Group*, followed by *Group Name*.







The new group name entered is *CosmicCardinals* and then select *I’m done*.

NOTE: If you have different detectors on the same experiment, you may want a common name and DAQ like: GreatExperiment***nnnn*** where ***nnnn*** is the DAQ number for each respective detector.

eLab returns the **actual** Group Name and Password.



Since most teachers want to assign a Password that can be easily remembered, we will now proceed to Change Password.

# **Change Password**

 Select *Registration* at the top of the page.



Select *Update your research groups including passwords.*



Select *Show Group Info.*



There are several updates to be done here.



Changing Password to **CosmicCardinals830**

Upload: Yes In survey: No

Check for correct year.

*Update Group Information*

# **Update Detector IDs**

Select *Registration* at the top of the page.



Select *Update detector IDs for your group.*





Select your group from the drop down menu. In the Detector IDs, place new DAQ numbers (check old one’s). *Update Group Detector IDs*.